

Just-in-Time Training

May–December 2018

Bridge the gap between your present reality and future aspirations.
Enrolments are now open.

Whether it's your career aspirations, an interest or a pastime that you wish to invest in and grow for the greater good of others, or even a new skill on your 2018 bucket list that you would like to acquire, you are sure to find a short course that matches your needs. Bridge the gap between your present reality and future aspirations by booking your seat on one of these courses.

Visit our website for more information on **online courses** and **CPD activities**.

#maketheshift #trainingsolutions #skillsdevelopment #madetomeasure

Dates listed indicate course start dates.

Built Environment, Property, Urban and Regional Planning

7 May	Project Estimating and Procurement	CPD
13 Aug	Advanced Course in Construction Contracts	CPD
20 Aug	Construction Contracts	CPD
5 Sep	Spatial Planning, Land use Management and Urban Development Dynamics for Real Estate and Rural Development	
9 Sep	Shopping Centre Management	CPD
8 Oct	Project Quality, Risk and Time Management	CPD

1 May	Professional Course for Educational Leaders: Future Orientation and Contextual Intelligence (Module 6)
1 May	Professional Course for Educational Leaders: Pedagogical Management (Module 7)
1 May	Professional Course for Educational Leaders: The Nitty-Gritty of School Governance (Module 8)
1 May	Professional Course for Educational Leaders: Making My School Safe (Module 9)
1 May	Professional Course for Educational Leaders: Capstone module (Module 10)
19 May 21 Jul	School Readiness Assessment
23 Jul	Statistical Package for Social Sciences (SPSS) Course for Statistics in Education for Teachers

Business Management and Entrepreneurship

7 May	Certified Rescue Analyst Programme
7 May 13 Aug	Small Business Finance – Are You Charging the Right Price?
9 May	Business Process Modelling
14 May 20 Aug	Small Business Finance – Are You Really Making a Profit?
21 May 10 Sep	Small Business Sales – How to Close the Deal
4 Jun 17 Sep	Funding for Small Business – How to Access Funding
18 Jun	Business Process Management
18 Jun	Business Management
26 Jun	Business Rescue Decision-Making
23 Aug	Advanced Programme in Event Management

Environmental and Natural Sciences

21 May 15 Oct	Water Quality Management and Effluent Treatment
2 Jul	Advanced Water Treatment Processes
18 Jul	GIS Professional Practice

Financial Science and Economics

23 Jul	Investigation and Management of Cyber and Electronic Crime
7 May	Computable General Equilibrium (CGE) Modelling
7 May 1 Oct	Fraud Risk Management
17 May	Audit Readiness - Reporting on Predetermined Objectives
18 May 2 Nov	Ethics in Business and in Professions
21 May 19 Nov	Financial Management for Non-Financial Managers
18 Jun	Investigation of Financial Crime
2 Jul	Law for Commercial Forensic Practitioners
2 Jul	Internal Auditing
9 Jul	Performance Auditing
30 Jul	Money Laundering Investigation and Detection
27 Aug	Prevention and Detection of Procurement and Contract Fraud
10 Sep	Economic Crime Schemes
17 Sep	Cost and Management Accounting
8 Oct	Interviewing Skills for Fraud Examiners and Auditors

Education and Teacher Development

1 May	Professional Course for Educational Leaders: Answering the Future Challenges (Tools and Techniques) (Module 1)
1 May	Professional Course for Educational Leaders: Commitment to Personal Learning and Leadership and Management Development (Module 2)
1 May	Professional Course for Educational Leaders: Pedagogical leadership (Module 3)
1 May	Professional Course for Educational Leader: Education Labour Law, Professionalism and HR Processes (Module 4)

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Upcoming Courses | Courses Categories | CPD Courses | Online Courses | Corporate Training

29 Oct	Basic Financial Investigation	
General Management and Responsible Leadership		
13 Aug	Senior Management Programme	
7 May	Advanced Narrative Practice	
31 May	Soft Skills for First-Line Managers	
4 Jun 3 Sep	Management Development Programme	
18 Jun	Negotiation Skills	
30 Jul	Advanced GROW Coaching	
15 Oct	A Contextual-Collaborative Approach to Coaching	
Human Resources Development and Labour Relations		
9 May 10 Oct	Advanced Employee Assistance Programmes (Pretoria)	
6 Jun	Advanced Employee Assistance Programmes (Durban)	
14 May	Labour Relations	
3 Jul 2 Oct	Employee Assistance Programmes (Pretoria)	
9 Jul	Combining the Maree Career Matrix and the Career Interest Profile in Career Counselling	
10 Jul	Career Construction Counselling Using Early Recollections	
17 Oct	Employee Wellness	
22 Oct	Employee Assistance Programmes (Port Elizabeth)	
24 Oct 14 Nov	Advanced Employee Assistance Programmes (Cape Town)	
5 Nov	Employee Assistance Programmes (Cape Town)	
19 Nov	Employee Assistance Programmes (Durban)	
19 Nov	Human Resources Management	
21 Nov	Advanced Employee Assistance Programmes (East London)	
3 Dec	Employee Assistance Programmes (Bloemfontein)	
Information and Communication Technology		
7 May 15 Oct	Digital Forensics and Investigations	
1 Jun 2 Jul	Virtual Currencies (Bitcoin)	
13 Aug	Information Technology Management Programme	CPD
13 Aug	Programme in Business Analysis	CPD
4 Jun 5 Nov	Business and Systems Analysis	CPD
25 Jun	Finance for IT Professionals	
30 Jul 26 Nov	Fundamentals of Business Analysis	CPD
4 Jun 3 Sep	Information Security Management	CPD
11 Aug	Basic Computer Literacy	
26 Nov	Business Case for IT Professionals	
Law and Human Rights		
12 May	Programme in Advanced Debt Review	
Marketing, Communication and Customer Relations		
9 Apr	Report Writing	
18 Jun	Business Writing	
25 Jun	Customer Service Excellence	
Project and Risk Management		
7 May 19 Nov	Certified Associate in Project Management (CAPM®) Preparatory Workshop	
14 May 15 Oct	Project Management Principles and Practices with MS Projects	CPD
21 May	Advanced Programme in Project Management	CPD
21 May	Programme in Project Management (PPM)	
21 May 13 Aug	Project Management Principles and Practices in Organisations	CPD
4 Jun 15 Oct	Project Management Professional (PMP) Exam Preparation Workshop	CPD
8 Jun	Programme in Project Management (Weekend Offering)	
Public Service and Administration		
11 May	Municipal Finance Management Programme (MFMP) (Pretoria)	
18 May	Municipal Finance Management Programme (MFMP) (Polokwane)	
11 May	Municipal Finance Management Programme (MFMP) (Kwazulu-Natal)	
21 May	Public Financial Management (PFMA)	
28 May	Municipal Public Accounts Committee	
28 Jun	Executive Leadership Municipal Development Programme	
Religious, Social and Political Studies		
2 May	Church-based Counselling and Care Centre Management	
4 Jun	Seminar on Sexuality	
12 Jun	Faithful Witnesses	
13 Aug	Radio Ministry	
20 Aug	Interim Ministry	
30 Apr	Political Theology (Tailor-made: French)	
19 Sep	Trauma Counselling	
Science, Engineering and Technology		
7 May	Programme in Engineering Management	CPD
10 May	Power System Protection in Smart Grid Environment	CPD
17 May	Generator Technology: Large Steam and Gas Turbine, Standby Diesel and Renewable PV Systems	CPD
21 May	Introductory to Multidisciplinary Concepts in Railway Engineering	CPD
28 May	Open Pit Mine Planning and Design	
4 Jun	Railway Infrastructure Maintenance Management	CPD
6 Jun 16 Nov	Bow Tie Analysis Master-Class	
18 Jun 3 Dec	Operation of Water and Wastewater Treatment Plants	
18 Jun	Track Geotechnology	CPD
25 Jun	Cisco-Certified Networking Associate	
3 Jul	Train Movement Control Systems	CPD
14 Aug	Modelling and Simulation of Wastewater Treatment Processes	
20 Aug	Chamber of Mines Certificate in Rock Engineering Paper 1 Preparation	CPD
28 Aug	Cisco Certified Networking Professional (CCNP1) Building Scalable Internetworks	
3 Sep	Requirements Engineering	CPD
15 Oct	Systems Engineering Management	
19 Nov	Systems Design	CPD
19 Nov	Water Analysis and Monitoring	
Supply Chain and Logistics Management		
7 May	Executive Programme in Supply Chain Management for Masters Practitioners	
21 May	Programme in Supply Chain Management for Junior Practitioners	
18 Jun	Advanced Programme in Supply Chain Management for Senior Practitioners	
25 Jun	Hands-on Supply Chain Management	

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 www.enterprises.up.ac.za

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For quotations on in-house training, email quote@enterprises.up.ac.za

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Veterinary Science and Animal Health

- 7 Jun Manufacture and Registration of Complementary and Herbal Medicines in South Africa
- 27 Aug Update on Companion Animal Medicine and Surgery **CPD**

Online courses

Online Courses

- 📅 2 May Cost and Management Accounting
- 📅 14 May | 4 Aug Programme in IT Project Management
- 📅 13 Aug Project Management Principles and Practices

For more online courses and online CPD activities, visit www.enterprises.up.ac.za/pods

- CPD = Continuing Professional Development points
- 📅 = Online course/Also available online



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